



Charging & Remissions Policy

Reviewed/ amended	September 2017
Ratified by Governors	
Next Review	September 2020

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a theatre company;
 - school trips abroad;
 - musical events.

3 Residential visits

- 3.1 Payment will be required in respect of residential visits taking place mainly outside school time and not required for an examination course.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1 Our school organises swimming lessons for all children in Key Stages 1 & 2. These take place in school time. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part. At the moment we ask for a contribution to support this activity.

6 Extra-curricular clubs

- 6.1 We offer a range of clubs at lunchtime and after school. Parents are advised which clubs are available at the beginning of each term. A small charge is made for these sessions.

8 School minibus

- 8.1 We normally charge if children are transported in the minibus to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.

Loss and Damage to School Property

- Parents of a pupil who damages or loses any item of school property or equipment, including, for example, iPads, are liable for the cost of repair or replacement

9 Monitoring and review

- 9.1 This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.